

III. Project Justification:

- a. Describe why there is a need for your organization to take on this project.
- b. What is the target population?
- c. What statistics support your request?
- d. How will these grant dollars best meet your goals?

IV. Potential for Success:

- a. Describe the organization's experience in carrying out similar programs.
- b. List the names, titles and qualifications of the individuals who will administer this project including expertise of staff and/or board members, external consultants or advisory committee members.
- c. How does this project complement or differ from what the applicant has been conducting until now?
- d. Describe the plan for collecting and analyzing data to be presented in your final report.

V. Budget

- a. Provide a detailed project budget with a line item narrative explaining why each item is necessary.
- b. Provide your organization's current annual, as well as prior year, budget.
- c. What other funder, has the applicant applied to for funding of this project?
- d. If the project is long term, what is the long-term plan for funding this project?

VI. Marketing::

- a. How do you plan to promote your program?
- b. How will you notify your audience of our participation in your program?
- c. How many people do you plan to reach with your marketing materials?

VII. Partnership Information:

- a. List the current Officers and Board Members of your organization:

- b. For New Applicants Only: Please describe your organization including its history, mission and financial information:

- c. If your organization is not able to match the dollars requested for this program, what in-kind donation of time will be offered?

- d. What is the in-kind value of the donation?

VIII. Your Revenue Sources

- a. % federal
- b. % state
- c. % city
- d. % United Way
- e. % fund raising (events, gifts, bequests, etc.)
- f. % membership
- g. % fees
- h. % grants
- i. % of investment income

I hereby certify that the statements contained in this application are true and correct and that this project has met our Board's approval at a meeting held on _____.

Signature & Title: _____
Board Chair or Equivalent

Print Name: _____

Signature & Title: _____
Executive Director or Equivalent

Print Name: _____